

**CITY COUNCIL MEETING  
OF THE CITY OF CEDAR HILLS  
Tuesday, April 23, 2013 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a City Council Meeting on Tuesday, April 23, 2013, beginning at 7:00 p.m. at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

**COUNCIL MEETING**

1. Call to Order, Invocation given by C. Augustus and Pledge led by C. Martinez
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

**REPORTS/ PRESENTATIONS/ RECOGNITIONS**

4. Review/Action on Adopting a Resolution recognizing Cedar Hills Champion, Quincy Lewis
5. Review/Action on Resolution Declaring April 25th, as Autism Awareness Day

**PUBLIC HEARINGS**

6. Preliminary Plat for Bridgestone, Plats F & G, located at approximately 4500 W and Harvey Boulevard
7. Amendments to the City Code, Title 10, Regarding Assisted Living Facilities

**CONSENT AGENDA**

8. Minutes from the March 26, 2013 Special City Council Meeting  
Minutes from the April 2, 2013 City Council Meeting

**CITY REPORTS AND BUSINESS**

9. City Manager
10. Mayor and Council

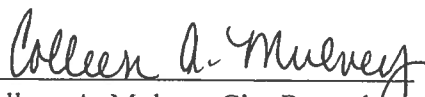
**SCHEDULED ITEMS**

11. Review/Action on the Preliminary Plat for Bridgestone, Plat F & G
12. Review/Action on Amendments to the City Code, Title 10, Regarding Assisted Living Facilities
13. Review/Action on a Resolution Indicating the Intent of the City of Cedar Hills to Adjust the Common Boundary with Pleasant Grove City (Earl Property)
14. Review/Action on Amendments to the City Code Title 1, Chapter 7, Regarding Elections
15. Review/Action on Awarding the Bid for the Recreation Center Basement and Addition Project
16. Review/Action on a Resolution Approving a Road Name Change from N. Clubhouse Drive to N. Recreation Drive
17. Fiscal Year 2014 Budget Presentation
18. Review/Action on a Resolution to Create an ad hoc Family Festival Advisory Committee
19. Review/Action on Policy for Event Center Rental Contract and Supplemental Agreement
20. Discussion on the St. Andrews Property
21. Discussion on the Sale of the Cottonwood Estates Property

**ADJOURNMENT**

22. Adjourn

Posted this 19<sup>th</sup> day of April, 2013

  
Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Cedar Hills Champion – Quincy Lewis
<b>APPLICANT PRESENTATION:</b>	Yes
<b>STAFF PRESENTATION:</b>	Mayor Gygi
<b>BACKGROUND AND FINDINGS:</b> As part of the Cedar Hills Champions Program, the city would like to recognize Quincy Lewis who has coached the Lone Peak Knights through an impressive basketball season which led to the rank of the 2013 National Basketball Champions. Quincy has coached and led the basketball team through 5 state championships in the past 6 years. He has been recognized nationally by several organizations as 2013 National Coach of the Year. He exemplifies the traits, abilities and drive that inspire others in our community to pursue their own personal goals and dreams.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> none	
<b>FISCAL IMPACT:</b> none	
<b>SUPPORTING DOCUMENTS:</b> Resolution recognizing Quincy Lewis as a Cedar Hills Champion.	
<b>RECOMMENDATION:</b> Staff recommends the City Council approve and adopt the resolution.	
<b>MOTION:</b> To approve/not approve Resolution _____, a resolution recognizing Quincy Lewis as a Cedar Hills Champion for his outstanding commitment to excellence, his leadership as coach, his dedication to the youth of our community and to the sport of basketball.	

**RESOLUTION NO. 04-23-2013A**

**A RESOLUTION RECOGNIZING QUINCY LEWIS AS A CEDAR HILLS CHAMPION FOR HIS OUTSTANDING COMMITMENT TO EXCELLENCE, HIS LEADERSHIP AS COACH, HIS DEDICATION TO THE YOUTH OF OUR COMMUNITY AND TO THE SPORT OF BASKETBALL.**

**WHEREAS**, in 2013, Quincy Lewis coached the Lone Peak Knights through an impressive basketball season which led to the rank of the National Basketball Champions for 2013; and

**WHEREAS**, the City of Cedar Hills wishes to fully recognize the dedication and hard work Quincy Lewis has devoted to coaching and leading the basketball team through five state championships in the past six years; and

**WHEREAS**, the City of Cedar Hills wishes to acknowledge that Quincy Lewis was inducted into the Wagner College Athletics Hall of Fame, where he played basketball from 1991-93, and has been recognized nationally as Naismith Boy's High School Coach of the Year and MaxPreps 2013 National Coach of the Year, and the Lone Peak Knights were named the MaxPreps Xcellent 25 National Champions; and

**WHEREAS**, Quincy Lewis exemplifies the traits, abilities, and the drive that inspire others in our community to pursue their own personal goals and dreams.

**NOW THEREFORE**, be it resolved by the City Council of the City of Cedar Hills, Utah, and on behalf of all residents, hereby proclaims that April 24, 2013, be recognized as "Cedar Hills Champion, Quincy Lewis Day." With this, the City of Cedar Hills wishes to recognize and sincerely thank Quincy Lewis for the dedication, inspiration and example that he has provided to our community.

**PASSED AND ORDERED RECORDED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 23RD DAY OF APRIL, 2013.**

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Gary R. Gygi, Mayor

ATTEST:

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Colleen A. Mulvey, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Autism Awareness Day
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Councilmember Jenney Rees

**BACKGROUND AND FINDINGS:**

Autism is a complex developmental disability that typically appears during the first three years of life and affects a person's ability to communicate and interact with others. Autism is defined by a certain set of behaviors and is a "spectrum disorder" that affects individuals differently and to varying degrees. There is no known single cause of autism.

The Autism Society is the nation's leading grassroots autism organization and exists to improve the lives of all affected by autism. This is done by increasing public awareness about the day-to-day issues faced by people on the spectrum, advocated for appropriate services for individuals across the lifespan, and providing the latest information regarding treatment, education, research and advocacy. Additional information may be found online at <http://www.autism-society.org>.

**PREVIOUS LEGISLATIVE ACTION:**

none

**FISCAL IMPACT:**

none

**SUPPORTING DOCUMENTS:**

Proposed resolution

**RECOMMENDATION:**

Adopt the resolution to declare Autism Awareness Day.

**MOTION:**

To adopt Resolution \_\_\_\_\_, A Resolution of the City Council of the City of Cedar Hills, Utah, Adopting a Proclamation Designating April 25, 2013 as Autism Awareness Day.

**RESOLUTION NO. 04-23-2013B**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING A PROCLAMATION DESIGNATING APRIL 25, 2013 AS AUTISM AWARENESS DAY.**

**WHEREAS**, autism is a neurological disorder affecting the functioning of the brain, resulting in significant impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand verbal, nonverbal and reciprocal communication; and

**WHEREAS**, autism is the third most common developmental disability, affecting 2 million individuals nationwide; and

**WHEREAS**, although a cure for autism has not been found, persons with autism can be helped to reach their greatest potential through accurate, early diagnosis and the resulting appropriate education and intervention; and

**WHEREAS**, autism has wide-ranging implications for the entire family of the diagnosed individual, and early diagnosis, research, training, education and therapies are important to reducing the effects of autism; and

**WHEREAS**, the City wishes to increase the awareness and understanding of this complex disability to ensure that individuals with autism are accurately diagnosed and effectively treated throughout their lives.

**NOW THEREFORE**, be it resolved by the City Council of the City of Cedar Hills, and on behalf of the residents, hereby proclaim April 25, 2013, as "Autism Awareness Day" in the City of Cedar Hills, Utah.

**PASSED AND ORDERED RECORDED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 23RD DAY OF APRIL, 2013.**

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Gary R. Gygi, Mayor

ATTEST:

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Colleen Mulvey, City Recorder

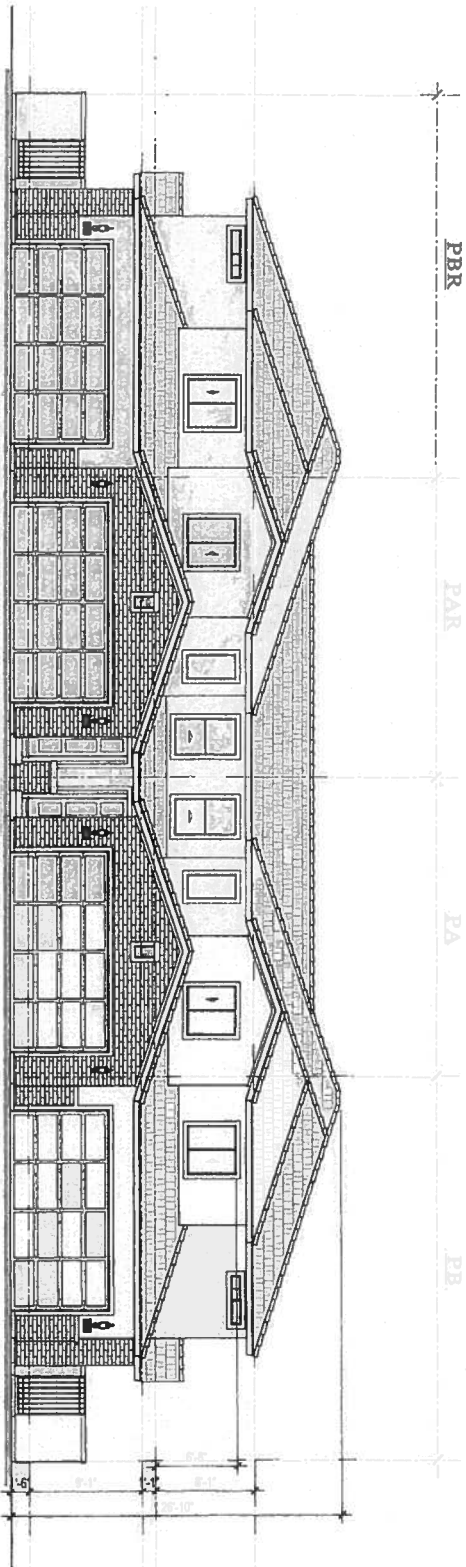


# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, Assistant City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Review / Action on the Preliminary Plat for Bridgestone, Plat F & G, located at approximately 4500 West and Harvey Boulevard.
<b>APPLICANT PRESENTATION:</b>	Rich Welch, Garbett Homes
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b> Planning Commission has approved the preliminary/conceptual designs for Bridgestone Plat F & G, pending the addition of brick to the proposed structures on building with elevations facing Harvey Boulevard.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> n/a	
<b>FISCAL IMPACT:</b> n/a	
<b>SUPPORTING DOCUMENTS:</b> Bridgestone Plat F & G, and proposed elevations	
<b>RECOMMENDATION:</b> Staff recommends the City Council approves the proposed plats, with the additional brick as proposed by the Planning Commission	
<b>MOTION:</b> To approve / not approve the Preliminary Plat for Bridgestone, Plat F & G, and send to Planning Commission for final approval.	



Conceptual 4-Plex Front Elevation  
Cedar Hills

Cedar Hills

CONCEPTUAL 4-PLEX FRONT ELEVATION

A3.2



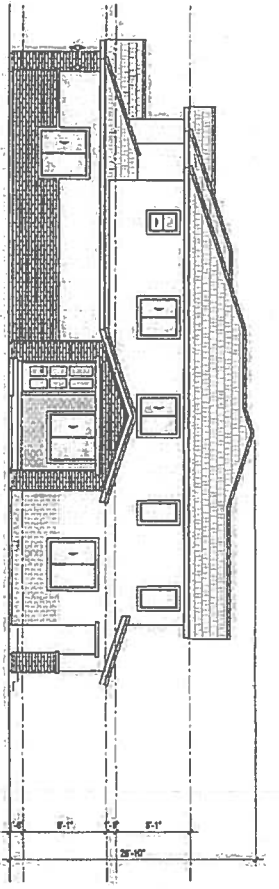
Garbett Homes  
273 North East Capitol St.  
Salt Lake City, UT  
(801) 456-2400  
www.garbett-homes.com

CEDAR HILLS, UTAH  
1111 S. 2000 W.  
SUITE 101

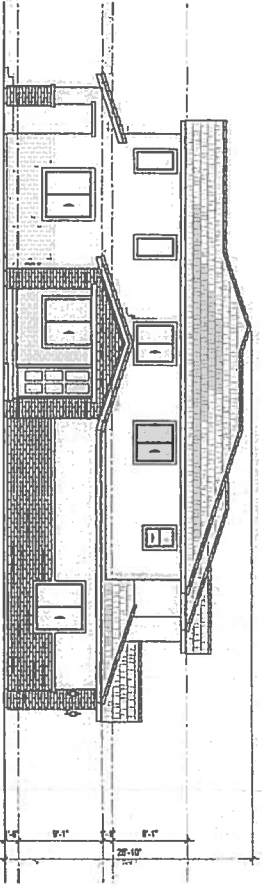
Architecture+Planning  
17922 Fish  
Irvine, CA 92614  
949.851.2133  
kay.com



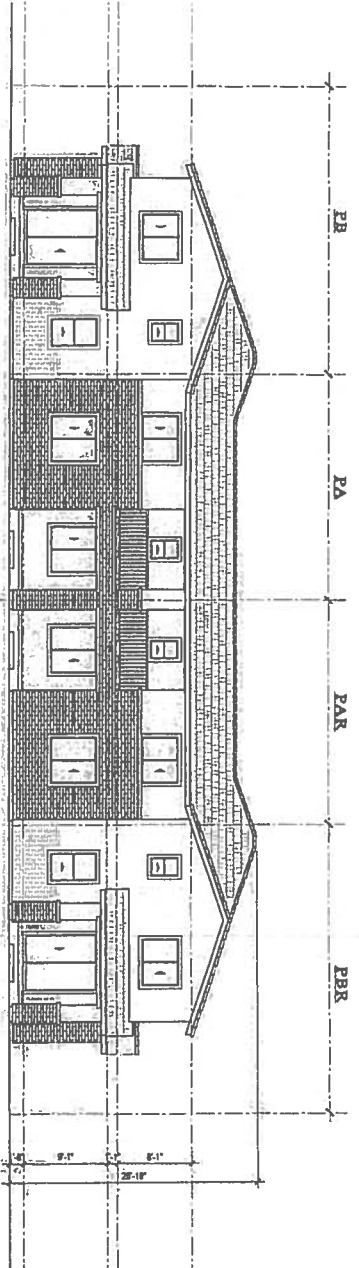
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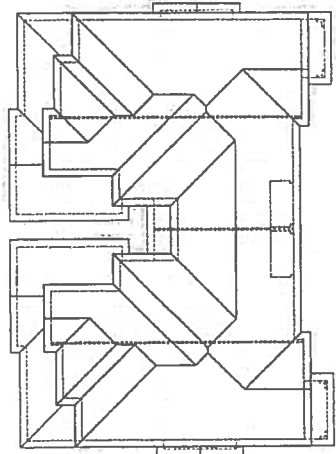
**RIGHT**  
NOTE: DASHED BRICK MASONRY TO OCCUR ON ELEVATION VISIBLE FROM HALLWAY B AND D



**LEFT**  
NOTE: DASHED BRICK MASONRY TO OCCUR ON ELEVATION VISIBLE FROM HALLWAY B AND D



**REAR**  
NOTE: DASHED BRICK MASONRY TO OCCUR ON ELEVATION VISIBLE FROM HALLWAY B AND D



**ROOF PLAN**  
SCALE: 3/32"=1'-0"

**Cedar Hills**

**CONCEPTUAL 4-PLEX EXTERIOR ELEVATIONS**

garbettHOWES.com

**Gardett Homes**  
273 North East Capitol St.  
Salt Lake City, UT  
(801) 455-2430  
www.garbellhomes.com

**CEDAR HILLS, UTAH**  
48427201

Architecture+Planning  
17022 Finch  
Irvine, CA 92614  
949.951.2133  
kay.com



copy/right

Scale: 1/4" = 1'-0"

**A3.3**





# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, Assistant City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Review / Action on amendments to City Code Title 10, Chapter 5. Section 34
<b>APPLICANT PRESENTATION:</b>	n/a
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b> 1. Elimination of minimum distance requirement from similar facilities.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> Ordinance No. 1-3-2012B	
<b>FISCAL IMPACT:</b> n/a	
<b>SUPPORTING DOCUMENTS:</b> Proposed amendments to code / ordinance	
<b>RECOMMENDATION:</b> Staff recommends the city council approves the proposed ordinance as prepared.	
<b>MOTION:</b> To approve / not approve Ordinance No. _____, an ordinance amending City Code Title 10, Chapter 5, Section 34, Assisted Living Facility For Elderly Persons.	

## **10-5-34: ASSISTED LIVING FACILITY FOR ELDERLY PERSONS:**

Upon application to the building and zoning department, the chief building official shall grant a permit for the establishment of an assisted living facility for elderly persons in a residential zone if the applicant meets the following requirements:

- A. The facility conforms to all applicable standards and requirements of the Utah state department of human services and the owner/operator has obtained all licenses required by the state to operate such a facility.
  
- B. The facility conforms to all state and local building, safety, health, and zoning requirements applicable to similar structures.
  
- C. The facility is operated for the primary purpose of providing a living arrangement for elderly persons in a group home setting.
  
- D. The facility is occupied only by individuals sixty (60) years of age or older and paid, professional staff members. Occupancy by any staff member shall only be allowed if such occupancy is primarily for the purpose of serving the elderly persons and not primarily a benefit of employment to the staff member. The facility shall not house more than eight (8) elderly persons;
  
- E. Applicant may exceed eight (8) but no more than sixteen (16) residents if approved by the zoning official and applicable state agencies. To exceed eight (8) residents will require one hundred fifty (150) square feet of personal room space per individual or two hundred (200) square feet for double occupancy, with adequate finished common space to accommodate residents.
  
- F. Residency in the facility shall be on a strictly voluntary basis and not a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional facility. An assisted living facility for elderly persons shall not include any persons referred by the Utah state department of corrections or any court.
  
- G. The facility will not likely create a fundamental change in the character of the residential neighborhood in which it is proposed to be located.

- H. No individual who has impairment due to addiction of any controlled substance or alcohol and currently uses such controlled substance or alcohol will be a resident.
- I. The facility shall not be made available to or occupied by any individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.
- J. At least three (3) off street parking stalls are provided to serve the needs of residents, visitors, and staff members. Additional parking may be required based on the number of residents occupying the facility, the reasonably anticipated number of visitors and the number of staff members who will be serving the residents.
- K. An assisted living facility for elderly persons located in an existing residential dwelling shall be capable of use as an assisted living facility for elderly persons without structural or landscaping alterations that would change the structure's residential character. Any new structure constructed for use as an assisted living facility for elderly persons shall be of a size, scale, and design that are in harmony with other residential uses in the vicinity.
- L. The exterior appearance and landscaping of the facility should enhance the overall feel of the surrounding neighborhood and should in no way detract from a residential environment.
- ~~M. The facility is not located closer than two thousand six hundred forty feet (2,640') (1/2 mile) to any other residential facility for elderly persons or residential facility for disabled persons, as measured in a straight line between the closest property lines of the lots on which they are located.~~
- N. No person convicted of the illegal manufacture or distribution of a controlled substance shall be an occupant in a residential facility for disabled persons.
- O. The applicant for a permit provides sufficient documentation and other evidence reasonably required by the city to establish compliance with all of the above criteria.

Any permit issued pursuant to this section shall be nontransferable and shall terminate if the structure is devoted to a use other than an assisted living facility for elderly persons or the structure fails to comply with all building, safety, health, and zoning requirements of this code applicable to similar structures. Violation of the requirements listed above shall be grounds for terminating the permit and the owner/operator shall thereafter be required to discontinue the use

of the premises as an assisted living facility for elderly persons. (Ord. 1-3-2012B, 1-3-2012, eff. 2-21-2012)

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, ADDING REQUIREMENTS RELATING TO DEFINITIONS AND AN ASSISTED LIVING FACILITY.**

WHEREAS, pursuant to Utah Code Annotated § 10-9a-501, the City Council of the City of Cedar Hills (“City Council”) may adopt ordinances to govern the use and development of land within the City; and

WHEREAS, pursuant to Utah Code Annotated § 10-8-84, the City Council may adopt ordinances “necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City”; and

WHEREAS, the City Council, following receipt of a recommendation from the Planning Commission, has determined that it is in the best interest of the public health, prosperity, comfort, and convenience of the City of Cedar Hills, and the residents thereof, to enact certain amendments to Title 10 of the City Code dealing with zoning definitions and assisted living facilities;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH COUNTY, STATE OF UTAH:**

**PART I  
AMENDMENTS**

**SECTION 1.** Title 10, Chapter 2, Section 1, of the City Code entitled Definitions is hereby amended by adding a definition for Assisted Living Facility and Assisted Living Facility for Elderly Persons:

**ASSISTED LIVING FACILITY:** A facility licensed by the State of Utah that provides a combination of housing and personalized health care to its residents and is designed to respond to the individual needs of those who require help with the activities of daily living such as meal preparation, personal grooming, housekeeping, medication, etc. Care is provided in a professionally managed group living environment in a way that promotes maximum independence for each resident.

**ASSISTED LIVING FACILITY  
FOR ELDERLY PERSONS**

An assisted living facility occupied exclusively by persons 60 years of age or older and paid professional staff members.

**SECTION 2.** Title 10, Chapter 4A (R-1-11,000 Residential Zone), Chapter 4B (R-1-15,000 Residential Zone), Chapter 4D (H-1 Hillside Development Zone), Chapter 4F (RR-1-20,000 Rural Residential Zone), Chapter 4G (PR 2.2 Planned Residential Zone), Chapter 4H (PR 3.4 Planned Residential Zone), Chapter 4I (TR-1 Townsite Residential Zone), Sections 3, of the City Code, entitled Conditional Uses, are hereby amended by adding the following

language:

Assisted Living Facility for Elderly Persons

**SECTION 3.** Title 10, Chapter 5, of the City Code entitled Supplementary Development Standards is hereby amended by adding the following section to read as follows:

- 10-5-34      **ASSISTED LIVING FACILITY FOR ELDERLY PERSONS:** Upon application to the Building and Zoning Department, the Chief Building Official shall grant a permit for the establishment of an assisted living facility for elderly persons in a residential zone if the applicant meets the following requirements:
- A.      The facility conforms to all applicable standards and requirements of the Utah State Department of Human Services and the owner/operator has obtained all licenses required by the State to operate such a facility.
  - B.      The facility conforms to all State and local building, safety, health, and zoning requirements applicable to similar structures.
  - C.      The facility is operated for the primary purpose of providing a living arrangement for elderly persons in a group home setting.
  - D.      The facility is occupied only by individuals 60 years of age or older and paid, professional staff members. Occupancy by any staff member shall only be allowed if such occupancy is primarily for the purpose of serving the elderly persons and not primarily a benefit of employment to the staff member. The facility shall not house more than eight elderly persons;
  - E.      Applicant may exceed eight (8) but no more than sixteen (16) residents if approved by the zoning official and applicable state agencies. To exceed eight (8) residents will require 150 square feet of personal room space per individual or 200 square feet for double occupancy, with adequate finished common space to accommodate residents.
  - F.      Residency in the facility shall be on a strictly voluntary basis and not a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional facility. An assisted living facility for elderly persons shall not include any persons referred by the Utah State Department of Corrections or any court.
  - G.      The facility will not likely create a fundamental change in the character of the residential neighborhood in which it is proposed to be located.
  - H.      No individual who has impairment due to addiction of any controlled substance or alcohol and currently uses such controlled substance or alcohol will be a resident.
  - I.      The facility shall not be made available to or occupied by any individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.

- J. At least three off-street parking stalls are provided to serve the needs of residents, visitors, and staff members. Additional parking may be required based on the number of residents occupying the facility, the reasonably anticipated number of visitors and the number of staff members who will be serving the residents.
- K. An assisted living facility for elderly persons located in an existing residential dwelling shall be capable of use as an assisted living facility for elderly persons without structural or landscaping alterations that would change the structure's residential character. Any new structure constructed for use as an assisted living facility for elderly persons shall be of a size, scale, and design that are in harmony with other residential uses in the vicinity.
- L. The exterior appearance and landscaping of the facility should enhance the overall feel of the surrounding neighborhood and should in no way detract from a residential environment.
- ~~M. The facility is not located closer than 2640 feet (1/2 mile) to any other residential facility for elderly persons or residential facility for disabled persons, as measured in a straight line between the closest property lines of the lots on which they are located.~~
- N. No person convicted of the illegal manufacture or distribution of a controlled substance shall be an occupant in a residential facility for disabled persons.
- O. The applicant for a permit provides sufficient documentation and other evidence reasonably required by the City to establish compliance with all of the above criteria.

Any permit issued pursuant to this Section shall be nontransferable and shall terminate if the structure is devoted to a use other than an assisted living facility for elderly persons or the structure fails to comply with all building, safety, health, and zoning requirements of the Cedar Hills City Code applicable to similar structures. Violation of the requirements listed above shall be grounds for terminating the permit and the owner/operator shall thereafter be required to discontinue the use of the premises as an assisted living facility for elderly persons.

## PART II PENALTY AND ADOPTION

### A. **CONFLICTING PROVISIONS**

Whenever the provisions of this Ordinance conflict with the provisions of any other Ordinance, resolution or part thereof, the more stringent shall prevail.

### B. **PROVISIONS SEVERABLE**

This Ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

### C. **AMENDMENT TO BE ADDED TO CITY CODE**

The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the City Code, Title 10.

**D. PENALTY**

Hereafter these amendments shall be construed as part of the Zoning Ordinance of the City Code of the City of Cedar Hills, Utah, to the same effect as if originally a part thereof, and all provisions of said regulations shall be applicable thereto, including, but not limited to, the enforcement, violation and penalty provisions.

**E. EFFECTIVE DATE**

This Ordinance shall take effect upon signing and publication as required by law.

**PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF CEDAR HILLS, UTAH,  
THIS 23RD DAY OF APRIL, 2013.**

Dated this 23<sup>rd</sup> day of April, 2013.

\_\_\_\_\_  
Gary R. Gygi, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, City Recorder





# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, Assistant City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Boundary Adjustment – Earl Property
<b>APPLICANT PRESENTATION:</b>	n/a
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b> The city has received another Request to Initiate an Adjustment of a Common Municipal Boundary from Justin and Alycia Earl. The Earl property is located at 9540 N Canyon Road. The Earl's are requesting that their property be transferred from the municipal jurisdiction of Pleasant Grove City to the City of Cedar Hills. The Earl's have also completed and filed a request to initiate with Pleasant Grove City.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> The Earl's requested this boundary adjustment in April of last year. A resolution indicating the intent to adjust the common boundary was passed on May 15, 2012 (Resolution No. 05-15-2012A). A public hearing was held on August 7, 2012, but no ordinance was passed at that time due to incomplete paperwork required to proceed in the boundary adjustment process. The time limit set by state law to adopt an ordinance approving the boundary adjustment has expired (within 60 days of adoption of the resolution).	
<b>FISCAL IMPACT:</b> n/a	
<b>SUPPORTING DOCUMENTS:</b> Request to Initiate form, preliminary plat depicting the boundary area, proposed resolution.	
<b>RECOMMENDATION:</b> Staff recommends that the City Council approve the resolution and authorize a public hearing on the proposed boundary adjustment and instruct staff to move forward in the boundary adjustment process in accordance with the provisions of the state law.	
<b>MOTION:</b> To approve/not approve Resolution _____, a Resolution Indicating the Intent of the City Council of the City of Cedar Hills, Utah, to Adjust the Common Boundary with Pleasant Grove City, Utah; Authorizing a Public Hearing thereon and Providing for Notice of said Hearing.	

REQUEST TO INITIATE AN  
ADJUSTMENT OF A COMMON MUNICIPAL BOUNDARY



Date: 03/11/2013

In accordance with the authorization of Section 10-2-419, Utah Code Annotated, we the undersigned, by virtue of our signatures affixed hereto, do hereby request the City of Cedar Hills, Utah, to initiate the proceedings to adjust the common municipal boundary between the City of Cedar Hills and Pleasant Grove City, to the effect that the parcel(s) identified on the attached map, be transferred out of the municipal jurisdiction of Pleasant Grove City and into the City of Cedar Hills.

PROPERTY TAX ID NO.	NAME(S) OF OWNERS	ADDRESS	PHONE NUMBER	SIGNATURE OF OWNER(S)
14:006:0233	Alycia M Earl Justin B Earl	9540 N. Canyon Rd.		

NORTHWEST CORNER SECTION 8  
RANGE 2 EAST, SUBRA

SECTION LINES  
S89°58'37"W 2837.01'

SECTION LINES  
S89°58'37"W 1070.40'

EXHIBIT B

### SURVEYORS CERTIFICATE

I, LEWIS S. DAVENPORT, COUNTY SURVEYOR, BEING A PROFESSIONAL LAND SURVEYOR AND STATE LICENSED SURVEYOR, HAVE BEEN DULY SWORN AND BELIEVE THAT THE ABOVE SET FORTH A CORRECT AND TRUE STATEMENT OF THE LAND SURVEY AND PLAT HEREON AND THE SAME HAS BEEN CORRECTLY AND EXACTLY PLATTED ON THE RECORD AS SHOWN ON THIS PLAT.

### BOUNDARY DESCRIPTION

BEARING AT POINT ON THE EAST SIDE OF AVANU CIRCLE ROAD WHICH BEARS S89°58'37"W 2837.01' TO THE NORTHWEST CORNER OF SECTION 8, RANGE 2 EAST, SUBRA, AND BEARING AT POINT ON THE EAST SIDE OF AVANU CIRCLE ROAD WHICH BEARS S89°58'37"W 1070.40' TO THE NORTHWEST CORNER OF SECTION 8, RANGE 2 EAST, SUBRA.

SURVEYOR \_\_\_\_\_ DATE \_\_\_\_\_

### ACCEPTANCE BY LEGISLATIVE BODY

THE CITY OF CEDAR HILLS, IOWA, HAS REVIEWED AND ACCEPTED THE SURVEY AND PLAT HEREON AS A CORRECT AND TRUE STATEMENT OF THE LAND SURVEY AND PLAT HEREON AND THE SAME HAS BEEN CORRECTLY AND EXACTLY PLATTED ON THE RECORD AS SHOWN ON THIS PLAT.

BY \_\_\_\_\_ CLERK

AA 983

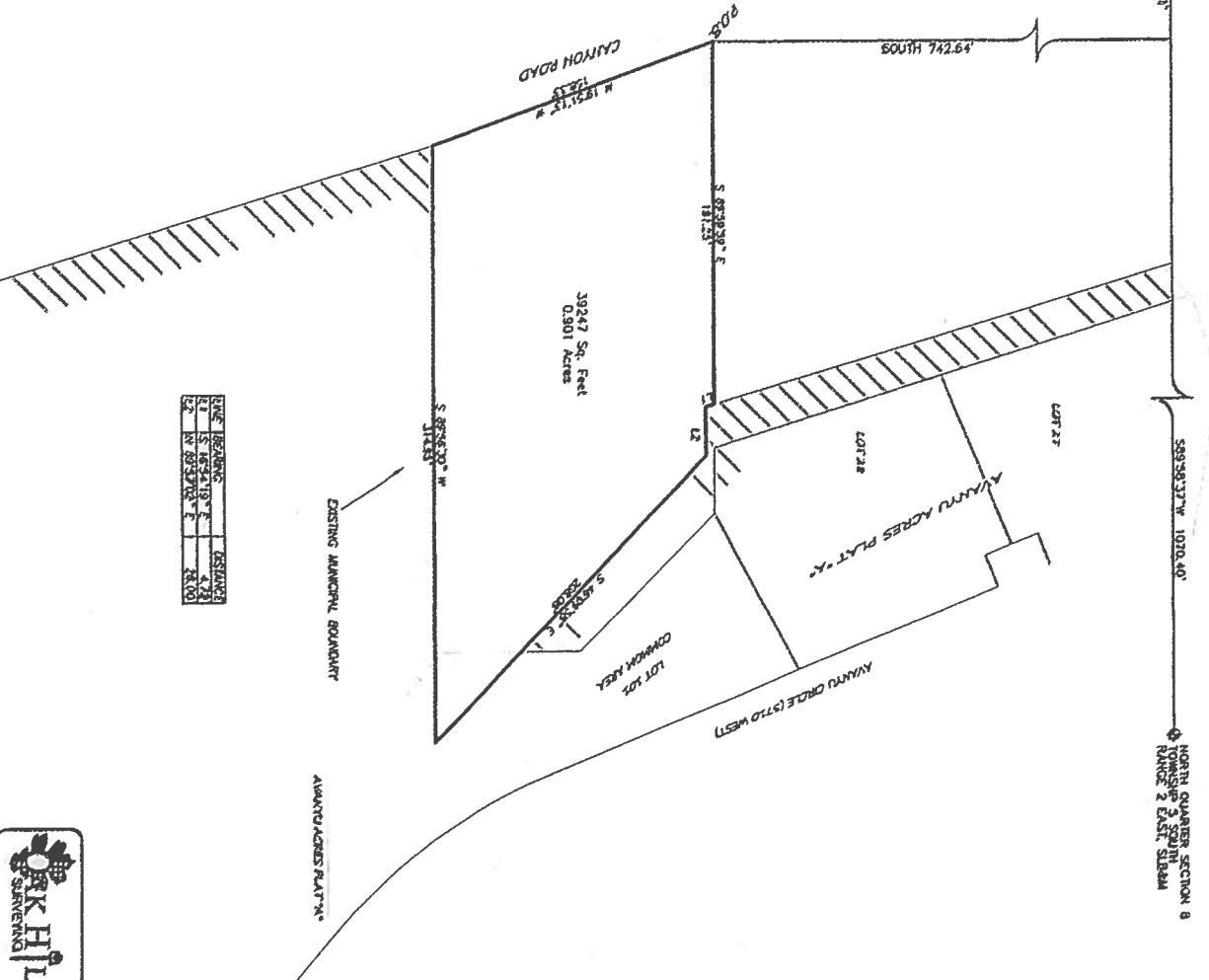
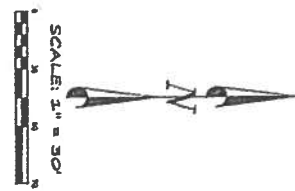
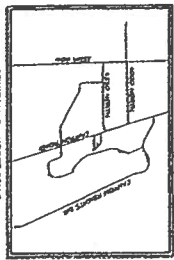
NAME	DATE

### EARL ANNEXATION

LOCATED IN THE NW 1/4 OF SECTION 8, T. 2 S. R. 2 E. SUBRA  
CEDAR HILLS, IOWA COUNTY, STATE OF IOWA

SCALE: 1 IN. = 30 FT.

TYPE	PERCENTAGE	DESCRIPTORS
1	11.3	13, 14, 15
2	13.9	16, 17, 18, 19, 20



SURVEYOR'S SEAL \_\_\_\_\_ CLERK-RECORDER SEAL \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION INDICATING THE INTENT OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, TO ADJUST THE COMMON BOUNDARY WITH PLEASANT GROVE CITY, UTAH; AUTHORIZING A PUBLIC HEARING THEREON AND PROVIDING FOR NOTICE OF SAID HEARING.**

**WHEREAS**, Section 10-2-419, Utah Code Annotated, 1953, as amended, establishes a procedure and criteria for the adjustment of the common boundary between adjacent municipalities; and

**WHEREAS**, the City of Cedar Hills and Pleasant Grove City have each received a request from the owners of real property situated and contiguous to the boundary between the municipalities to the effect that the owner's property be transferred from the municipal jurisdiction of Pleasant Grove City to the City of Cedar Hills; and

**WHEREAS**, the City of Cedar Hills desires to honor the stated request of the property owners and effectuate an adjustment in the common boundary in accordance with the procedures set forth under state law.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:**

**SECTION 1.** The City of Cedar Hills hereby acknowledges receipt of a written notice from the owners of real property requesting that their respective property be transferred from the municipal jurisdiction of Pleasant Grove City to the City of Cedar Hills, in accordance with the terms of the state law relating to boundary adjustments (UCA 10-2-419). Property owners of said parcel are: Justin B. Earl and Alycia M. Earl, 9540 North Canyon Road, Pleasant Grove, Utah. A copy of the request signed by the owners of the parcel requesting the adjustment is set forth on Exhibit A. Further, a map showing the location of the parcel included within the proposed adjustment areas and the boundary description of the proposed adjustment areas is set forth on Exhibit B. The exhibits are attached hereto and by this reference made part of this Resolution.

**SECTION 2.** The City Council of the City of Cedar Hills hereby indicates its desire and intent to adjust the common boundary with Pleasant Grove City in the location set forth on Exhibit B.

**SECTION 3.** The City Council hereby authorizes a public hearing on the proposed boundary adjustment and instructs the City Recorder to give public notice thereon, in accordance with the provisions of state law.

**SECTION 4.** The provisions of this Resolution shall take effect upon its passage as required by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS  
2ND DAY OF APRIL, 2013.**

\_\_\_\_\_  
Gary R. Gygi, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, CMC  
City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Amendments to City Code, Title 1, Chapter 7 Regarding Elections
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker

**BACKGROUND AND FINDINGS:**

In reviewing and preparing information for the upcoming municipal election, the city recorder has found outdated information in the city code with regard to campaign finance disclosure requirements, and definitions. The proposed ordinance will bring the code into compliance with the state code.

It is also being proposed that a Declaration of Candidacy Filing Fee of \$35.00 be added. A filing fee is common and customary among municipalities. Listed below are the filing fees charged by other Utah County municipalities:

City	Population	Candidate Filing Fee
Alpine	9,885	0
Eagle Mountain	23,000	\$50.00
Highland	16,189	0
Lehi	34,928	\$35.00
Mapleton	7,001	\$35.00
Orem	93,078	\$35.00
Payson	17,429	\$50.00
Pleasant Grove	33,798	\$35.00
Provo	105,111	\$75.00/council \$150.00/mayor
Springville	28,520	\$15.00

**PREVIOUS LEGISLATIVE ACTION:**

Ordinance No. 6-19-2001A

**FISCAL IMPACT:**

N/A

**SUPPORTING DOCUMENTS:**

Proposed Ordinance

**RECOMMENDATION:**

Staff recommends the City Council review the submitted information and proposed ordinance with the intent of a motion.

**MOTION:**

To adopt/not adopt Ordinance No. \_\_\_\_\_, an Ordinance amending Title 1, Chapter 7A of the City Code of the City of Cedar Hills, Utah, relating to Campaign Finance Disclosure requirements, definitions, and adding Declaration of Candidacy Filing Fees.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 1, CHAPTER 7A, OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, RELATING TO CAMPAIGN FINANCE DISCLOSURE REQUIREMENTS, DEFINITIONS, AND ADDING DELCLARATION OF CADIDACY FILING FEES.**

**WHEREAS**, pursuant to Utah Code Annotated § 10-3-208, and 20A-9-203, each candidate for municipal office shall file with the municipal clerk or recorder a declaration of candidacy and a campaign finance statement; and

**WHEREAS**, the City Council wishes to bring the Cedar Hills Municipal Code into compliance with the State Code as it relates to certain provisions for municipal elections; and

**WHEREAS**, the City Council wishes to establish a filing fee for municipal candidates.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:**

**SECTION 1**  
**CAMPAIGN FINANCE DISCLOSURE**

1. Candidates for municipal office shall (a) report the total amount of all contributions and expenditures if the candidate receives \$500.00 or less and spends \$500.00 or less; or (b) report all itemized contributions, including the amount and the name of the donor, the aggregate total of all contributions that individually do not exceed the reporting limit; and for each campaign expenditure, the amount of the expenditure and the name of the recipient of the expenditure.
2. The reporting limit means \$50.00 for each calendar year. The financial report shall identify (a) each contribution of more than \$50.00, and the name of the donor; (b) for each campaign expenditure, the amount of the expenditure and the name of the recipient of the expenditure.
3. The definition of contribution and expenditure includes reporting all in-kind and other nonmonetary contributions received.
4. The financial report shall be signed by the candidate and filed with the city recorder in accordance with the filing dates set forth in Utah State Code § 10-3-208.

**SECTION II**  
**FILING FOR ELECTIVE OFFICE AND FILING FEES**

1. Each person seeking to become a candidate for a municipal office shall file a Declaration of Candidacy form in person with the city recorder and pay a \$35.00 filing fee during office hours, and during the filing period set forth in Utah State Code § 20A-9-203.

**SECTION III**  
**CONFLICTING ORDINANCES AND ADOPTION**

1. **CONFLICTING PROVISIONS**

All other ordinances that are in conflict herewith are hereby repealed.

2. **PROVISIONS SEVERABLE**

This ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

3. **AMENDMENT TO BE ADDED TO CITY CODE**

The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the City Code, Title 1.

4. **EFFECTIVE DATE**

This ordinance shall take effect upon signing and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 23RD DAY OF APRIL, 2013.

\_\_\_\_\_  
Gary R. Gygi, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, City Recorder





# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Recreation Center Basement Finish and Addition
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker

**BACKGROUND AND FINDINGS:**

As per council direction, plans and specifications for the Recreation Center basement finish and addition were prepared for public bid. Bids were received on Thursday April 18, 2013. The bids received include the finish of approximately 3,200 S.F. of existing basement area and 1,600 S.F. of new construction including storage area, conference room, office space, and elevator. Also included are store-front style main doors with additional walkway and railing installed at Grill entrance. Bids received range from a low of \$364,000 to a high of \$470,000. Median bid = \$409,400. Low bidders are as follows:

COMPANY	BID AMOUNT	ADD ALTERNATE
Webb Brothers	\$364,000	\$3,194
Arnell-West	\$375,652	\$4,600
Miller General	\$387,700	\$6,300

**PREVIOUS LEGISLATIVE ACTION:**

Council Directive to receive qualified bids.

**FISCAL IMPACT:**

Low bid of \$364,000 and Add Alternate of \$3,194 from the unrestricted capital fund account.

**SUPPORTING DOCUMENTS:**

Basement finish and addition plans.

**RECOMMENDATION:**

Staff recommends the council review the bid package and bids received and award the project to the apparent low bidder, Webb Brothers Construction.

**MOTION:**

To approve/not approve the low bid received for the Recreation Center Basement Finish and Addition and award the project to Webb Brothers Construction for an approximate amount of \$364,000 with additive alternate #1 of approximately \$3,194.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Road Name Change, Clubhouse Drive to Recreation Drive
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker
<b>BACKGROUND AND FINDINGS:</b> A request has been received to change the street name of Clubhouse Drive to Recreation Drive. The name change would reflect more accurately the use of the Community Recreation Center located on this street. The name change would require the City to change addressing for any business activities at this location. Sammys Famous Pieshakes would also be required to change the business address for their location. They have been contacted and are in agreement. No residential homes would be affected. Following approval, notification will be sent to all utility companies and business accounts. This issue is strictly legislative and does not require the approval of other bodies or entities.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> None.	
<b>FISCAL IMPACT:</b> No substantial fiscal impact. Minor changes such as business cards, street sign, etc.	
<b>SUPPORTING DOCUMENTS:</b> Proposed Resolution	
<b>RECOMMENDATION:</b> Staff recommends the council consider the road name change from Clubhouse Drive to Recreation Drive or other name which more clearly identifies the Community Recreation Center location.	
<b>MOTION:</b> To adopt/not adopt Resolution No. _____, A Resolution changing the name of the street from Clubhouse Drive to Recreation Drive.	

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION CHANGING THE STREET NAME OF CLUBHOUSE DRIVE TO RECREATION DRIVE.**

**WHEREAS**, the City of Cedar Hills wishes to comply with a request to change the street name of Clubhouse Drive to Recreation Drive; and

**WHEREAS**, no residential units address off the existing Clubhouse Drive; and

**WHEREAS**, the business entities of The City of Cedar Hills and Sammys Café Utah LLC, are in agreement of the name change,

**NOW THEREFORE**, be it resolved by the City Council of the City of Cedar Hills, Utah, that Clubhouse Drive be changed to Recreation Drive.

**PASSED AND ORDERED RECORDED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 23RD DAY OF APRIL, 2013.**

\_\_\_\_\_  
Gary R. Gygi, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor Gygi & City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Memorandum

<b>SUBJECT:</b>	FY 2014 Budget Presentation
<b>APPLICANT PRESENTATION:</b>	
<b>STAFF PRESENTATION:</b>	Charl Louw, Finance Director
<b>BACKGROUND AND FINDINGS:</b>	Presentation of the FY 2014 General Fund Expenditures
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<b>FISCAL IMPACT:</b>	
<b>SUPPORTING DOCUMENTS:</b>	Preliminary FY 2014 General Fund Expenditures
<b>RECOMMENDATION:</b>	To review and comment on the FY 2014 General Fund Expenditures
<b>MOTION:</b>	

# 2014 Budget Presentation

Salary and Benefits Plan

General Fund Expenditures

Community Recreation and Event Changes



# Salary and Benefit Plan Highlights

- Health insurance premiums 3.54% increase per age category
- Health insurance premiums 5.2% increase overall
- Reduction to health savings account contribution
- URS Tier 1 Rate 17.29%, increase 1.25%
- URS Tier 2 Rate 15.58%, increase 1.25%
- Pay increase 4%
- Other benefit costs are flat



## General Fund Expenditure Budget Highlights

- Decrease in legal services (\$50,000)
- Election year expenses \$13,500
- Fire services increase \$15,900
- Police services increase \$12,688
- Building & zoning contract labor (\$35,000)
- Curb maintenance moved to Water & Sewer fund(\$25,000)
- Street maintenance restored to \$250,000
- Solid waste and recycling absorbs 2.2% increase
- Golf fund subsidy maintained at \$65,000



# Community Recreation and Event

## Changes and Highlights

- Part-time wages, supplies, and equipment moved from 10-65-400 Recreation Programs/Contracts
- Event center revenue and staffing moved from the Golf Course fund to the General fund
- Planned subsidy for Library, Family Festival, and Youth City Council is \$41, 800
- Planned subsidy for programs and fitness classes to cover utilities, building supplies & maintenance, credit card expenses, Sportsite's contract, communications, and insurance is \$49,500
- Overall planned subsidy cut by more than \$60,000 compared to 2013



**GENERAL FUND EXPENDITURES**

<b>GENERAL GOVERNMENT EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-40-200	Materials & Supplies	\$8,071	\$11,662	\$7,932	\$12,000	\$15,500	\$3,500
10-40-210	Dues & Subscriptions	\$0	\$0	\$9,421	\$10,000	\$10,200	\$200
10-40-211	Education & Training	\$0	\$0	\$3,400	\$3,500	\$3,500	\$0
10-40-220	Newsletter/Utility Billing	\$19,706	\$19,606	\$21,552	\$22,000	\$22,000	\$0
10-40-221	Legal Advertising	\$2,386	\$1,913	\$3,554	\$4,000	\$4,000	\$0
10-40-240	Computer/IT Expenses	\$13,840	\$22,406	\$25,555	\$22,000	\$22,000	\$0
10-40-250	Repairs & Maintenance	\$10,276	\$11,725	\$7,935	\$15,000	\$15,000	\$0
10-40-260	Office Equipment	\$8,590	\$6,977	\$13,987	\$10,000	\$10,000	\$0
10-40-280	Utilities	\$10,473	\$18,488	\$17,255	\$10,000	\$10,000	\$0
10-40-281	Postage	\$2,174	\$2,956	\$1,901	\$2,500	\$2,500	\$0
10-40-290	Communications/Telephone	\$5,418	\$8,602	\$18,501	\$18,000	\$13,000	(\$5,000)
10-40-305	Legal Services	\$69,472	\$52,517	\$154,558	\$115,000	\$65,000	(\$50,000)
10-40-315	Auditing Services	\$31,000	\$19,500	\$28,300	\$24,000	\$24,500	\$500
10-40-330	Professional/Technical	\$29,117	\$60,473	\$23,620	\$25,000	\$22,000	(\$3,000)
10-40-335	Branding	\$0	\$0	\$0	\$0	\$3,000	\$3,000
10-40-331	Decisions Survey	\$0	\$0	\$0	\$0	\$0	\$0
10-40-350	Other Events	\$0	\$0	\$0	\$3,000	\$3,000	\$0
10-40-510	Insurance	\$16,653	\$17,230	\$25,155	\$35,000	\$37,000	\$2,000
10-40-975	Bad Debt	\$18,310	\$5,063	\$495	\$2,000	\$1,000	(\$1,000)
		<b>\$245,486</b>	<b>\$259,117</b>	<b>\$363,122</b>	<b>\$333,000</b>	<b>\$283,200</b>	<b>(\$49,800)</b>
<b>MAYOR/COUNCIL EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-41-110	Salary & Wages (FT)	\$49,200	\$49,200	\$49,200	\$49,200	\$49,200	\$0
10-41-115	Planning Commission	\$2,030	\$3,050	\$2,350	\$4,200	\$3,000	(\$1,200)
10-41-150	Employee Benefits	\$3,972	\$4,264	\$4,400	\$8,500	\$8,500	\$0
10-41-200	Materials & Supplies	\$1,482	\$60	\$2,368	\$1,000	\$1,000	\$0
10-41-211	Education & Training	\$2,651	\$5,219	\$5,517	\$5,500	\$5,500	\$0
10-41-290	Communications/Telephone	\$5,212	\$5,400	\$5,400	\$5,400	\$6,300	\$900
		<b>\$64,547</b>	<b>\$67,192</b>	<b>\$69,235</b>	<b>\$73,800</b>	<b>\$73,500</b>	<b>(\$300)</b>
<b>ADMINISTRATIVE SERVICES EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-44-110	Salary & Wages (FT)	\$277,881	\$146,909	\$228,952	\$194,000	\$150,312	(\$43,688)
10-44-111	Overtime	\$410	\$499	\$691	\$1,500	\$1,151	(\$349)
10-44-120	Salary & Wages (PT)	\$14,291	\$3,506	\$13,010	\$19,250	\$19,327	\$77
10-44-150	Employee Benefits	\$118,253	\$65,182	\$102,004	\$86,250	\$77,629	(\$8,621)
10-44-200	Materials & Supplies	\$2,900	\$318	\$1,252	\$1,000	\$1,000	\$0
10-44-210	Dues & Subscriptions	\$2,142	\$1,512	\$1,266	\$1,500	\$1,500	\$0
10-44-211	Education & Training	\$6,029	\$1,743	\$2,991	\$4,000	\$4,000	\$0
10-44-290	Communications/Telephone	\$1,217	\$1,166	\$1,021	\$1,500	\$1,500	\$0
		<b>\$423,123</b>	<b>\$220,836</b>	<b>\$351,186</b>	<b>\$309,000</b>	<b>\$256,419</b>	<b>(\$52,581)</b>
<b>ADMINISTRATIVE SERVICES - RECORDER</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-45-110	Salary & Wages (FT)	\$0	\$42,309	\$46,117	\$37,000	\$34,147	(\$2,853)
10-45-111	Overtime	\$0	\$45	\$46	\$800	\$582	(\$218)
10-45-120	Salary & Wages (PT)	\$0	\$14,994	\$4,185	\$0	\$0	\$0
10-45-150	Employee Benefits	\$0	\$24,404	\$23,667	\$20,500	\$14,619	(\$5,881)
10-45-200	Materials & Supplies	\$0	\$1,011	\$955	\$1,000	\$1,000	\$0
10-45-210	Dues & Subscriptions	\$0	\$567	\$387	\$500	\$550	\$50
10-45-211	Education & Training	\$0	\$1,772	\$1,269	\$2,000	\$1,800	(\$200)
10-45-215	Contract Labor	\$1,855	\$2,355	\$3,915	\$3,250	\$3,250	\$0
10-45-250	City Code	\$2,822	\$2,833	\$5,606	\$2,500	\$2,500	\$0
10-45-300	Document Imaging	\$1,049	\$1,049	\$1,049	\$1,050	\$1,050	\$0
10-45-350	Other Events	\$0	\$3,125	\$2,610	\$0	\$0	\$0
10-45-400	Election Expenses	\$8,686	\$0	\$10,729	\$0	\$13,500	\$13,500
		<b>\$14,412</b>	<b>\$94,464</b>	<b>\$100,533</b>	<b>\$68,600</b>	<b>\$72,998</b>	<b>\$4,398</b>

<b>FINANCE DEPARTMENT EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-50-110	Salary & Wages (FT)	\$0	\$98,653	\$100,187	\$86,500	\$99,678	\$13,178
10-50-111	Overtime	\$0	\$0	\$0	\$750	\$750	\$0
10-50-120	Salary & Wages (PT)	\$0	\$0	\$0	\$0	\$0	\$0
10-50-150	Employee Benefits	\$0	\$49,252	\$49,258	\$45,250	\$50,691	\$5,441
10-50-200	Materials & Supplies	\$0	\$1,007	\$495	\$1,500	\$1,200	(\$300)
10-50-210	Dues & Subscriptions	\$0	\$500	\$500	\$500	\$550	\$50
10-50-211	Education & Training	\$0	\$2,186	\$2,950	\$2,500	\$2,500	\$0
		<b>\$0</b>	<b>\$151,598</b>	<b>\$153,391</b>	<b>\$137,000</b>	<b>\$155,370</b>	<b>\$18,370</b>

<b>PUBLIC SAFETY EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-55-300	Fire Services	\$198,699	\$385,440	\$486,755	\$620,000	\$635,900	\$15,900
10-55-400	Police Services	\$357,238	\$369,728	\$349,546	\$362,500	\$375,188	\$12,688
10-55-450	Dispatch Fees	\$0	\$0	\$31,977	\$35,000	\$32,500	(\$2,500)
10-55-500	Crossing Guard Expenses	\$14,330	\$14,245	\$14,756	\$16,500	\$16,951	\$451
10-55-600	Animal Control	\$4,965	\$5,742	\$4,986	\$5,000	\$5,000	\$0
10-55-975	Bad Debt - Paramedic Fee	\$0	\$300	\$571	\$1,000	\$500	(\$500)
		<b>\$575,232</b>	<b>\$775,455</b>	<b>\$888,591</b>	<b>\$1,040,000</b>	<b>\$1,066,038</b>	<b>\$26,038</b>

<b>BUILDING &amp; ZONING EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-60-110	Salary & Wages (FT)	\$83,644	\$72,030	\$46,900	\$30,500	\$32,180	\$1,680
10-60-111	Overtime	\$0	\$0	\$123	\$0	\$113	\$113
10-60-120	Salary & Wages (PT)	\$0	\$0	\$0	\$30,750	\$37,782	\$7,033
10-60-150	Employee Benefits	\$38,733	\$32,450	\$20,414	\$19,500	\$21,618	\$2,118
10-60-200	Materials & Supplies	\$163	\$68	\$251	\$1,000	\$1,000	\$0
10-60-210	Dues & Subscriptions	\$1,076	\$565	\$486	\$1,000	\$1,000	\$0
10-60-211	Education & Training	\$1,175	\$1,177	\$2,727	\$3,000	\$2,000	(\$1,000)
10-60-215	Contract Labor	\$0	\$0	\$2,973	\$55,000	\$20,000	(\$35,000)
10-60-265	Tools & Equipment	\$91	\$100	\$199	\$500	\$500	\$0
10-60-290	Communications/Telephone	\$550	\$552	\$523	\$750	\$750	\$0
		<b>\$125,433</b>	<b>\$106,941</b>	<b>\$74,597</b>	<b>\$142,000</b>	<b>\$116,943</b>	<b>(\$25,056)</b>

<b>PUBLIC WORKS EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-61-110	Salary & Wages (FT)	\$194,954	\$110,558	\$123,148	\$93,250	\$87,088	(\$6,162)
10-61-111	Overtime	\$393	\$604	\$975	\$2,750	\$2,530	(\$220)
10-61-120	Salary & Wages (PT)	\$2,477	\$2,182	\$2,700	\$6,000	\$10,000	\$4,000
10-61-150	Employee Benefits	\$103,354	\$64,482	\$67,202	\$65,000	\$58,784	(\$6,216)
10-61-200	Materials & Supplies	\$2,845	\$8,213	\$6,586	\$5,000	\$5,000	\$0
10-61-210	Dues & Subscriptions	\$215	\$318	\$312	\$500	\$500	\$0
10-61-211	Education & Training	\$1,721	\$1,312	\$1,287	\$2,000	\$3,000	\$1,000
10-61-250	Repairs & Maintenance	\$7,636	\$9,461	\$6,531	\$0	\$0	\$0
10-61-265	Tools & Equipment	\$4,476	\$2,748	\$6,282	\$7,500	\$7,500	\$0
10-61-280	Utilities	\$0	\$0	\$2,073	\$0	\$0	\$0
10-61-290	Communications/Telephone	\$2,128	\$1,360	\$1,425	\$2,000	\$1,500	(\$500)
10-61-310	Engineering Services	\$2,844	\$446	\$1,226	\$2,000	\$2,000	\$0
		<b>\$323,043</b>	<b>\$201,684</b>	<b>\$219,746</b>	<b>\$186,000</b>	<b>\$177,902</b>	<b>(\$8,098)</b>

<b>STREETS EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-62-410	Street Light Operation	\$50,601	\$34,466	\$38,244	\$30,000	\$35,000	\$5,000
10-62-415	Street Light Maintenance	\$0	\$0	\$0	\$20,000	\$10,500	(\$9,500)
10-62-420	Signs	\$20,632	\$13,352	\$4,166	\$20,000	\$10,000	(\$10,000)
10-62-430	Weed Control	\$2,467	\$3,424	\$3,363	\$3,000	\$3,000	\$0
10-62-440	Streets Expense	\$137,568	\$375,706	\$235,419	\$250,000	\$250,000	\$0
10-62-450	Snow Removal	\$42,314	\$29,011	\$8,860	\$25,000	\$25,000	\$0
10-62-460	Street Sweeping	\$7,540	\$4,861	\$6,625	\$10,000	\$7,500	(\$2,500)
10-62-470	Sidewalk Maintenance	\$20,056	\$41,201	\$62,094	\$50,000	\$25,000	(\$25,000)
		<b>\$281,177</b>	<b>\$502,022</b>	<b>\$358,772</b>	<b>\$408,000</b>	<b>\$366,000</b>	<b>(\$42,000)</b>

<b>SOLID WASTE EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-63-300	Solid Waste Services	\$285,454	\$284,413	\$243,368	\$285,000	\$285,000	\$0
10-63-400	Recycling	\$49,028	\$49,679	\$13,710	\$50,000	\$50,000	\$0
10-63-975	Bad Debt	\$4,744	\$2,113	\$1,318	\$2,250	\$2,250	\$0
		<b>\$339,226</b>	<b>\$336,205</b>	<b>\$258,396</b>	<b>\$337,250</b>	<b>\$337,250</b>	<b>\$0</b>

<b>PARKS EXPENDITURES</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-64-240	Park Supplies & Maintenance	\$118,870	\$126,501	\$137,211	\$135,000	\$138,000	\$3,000
		<b>\$118,870</b>	<b>\$126,501</b>	<b>\$137,211</b>	<b>\$135,000</b>	<b>\$138,000</b>	<b>\$3,000</b>

<b>COMMUNITY RECREATION</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-65-110	Salary & Wages (FT)	\$37,229	\$37,461	\$36,062	\$72,000	\$85,280	\$13,280
10-65-111	Overtime	\$72	\$437	\$1,350	\$2,000	\$709	(\$1,291)
10-65-120	Salary & Wages (PT)	\$5,950	\$7,466	\$21,259	\$0	\$43,907	\$43,907
10-65-150	Employee Benefits	\$13,726	\$15,942	\$24,207	\$43,750	\$50,849	\$7,099
10-65-200	Materials & Supplies	\$0	\$739	\$423	\$1,000	\$6,000	\$5,000
10-65-210	Dues & Subscriptions	\$50	\$50	\$193	\$250	\$250	\$0
10-65-211	Education & Training	\$1,490	\$0	\$149	\$1,500	\$2,000	\$500
10-65-XXX	Utilities	\$0	\$0	\$0	\$0	\$20,000	\$20,000
10-65-290	Communications/Telephone	\$0	\$0	\$812	\$1,000	\$4,000	\$3,000
10-65-300	Recreation Supplies	\$294	\$427	\$13	\$0	\$20,500	\$20,500
10-65-400	Recreation Contracts	\$19,181	\$41,277	\$50,325	\$85,000	\$5,000	(\$80,000)
10-65-401	Recreation Equipment	\$0	\$0	\$11,787	\$0	\$20,500	\$20,500
10-65-500	Library Expenses	\$14,000	\$13,600	\$13,315	\$14,000	\$14,000	\$0
10-65-XXX	Credit Card Expenses	\$0	\$0	\$0	\$0	\$5,000	\$5,000
10-65-600	Family Festival Celebration	\$39,251	\$43,671	\$43,202	\$40,000	\$40,000	\$0
10-65-601	Other Events	\$10,278	\$891	\$4,186	\$2,000	\$2,000	\$0
10-65-605	Youth City Council	\$2,358	\$2,620	\$2,049	\$3,000	\$2,800	(\$200)
10-65-XXX	Advertising	\$0	\$0	\$0	\$0	\$5,000	\$5,000
10-65-XXX	Insurance	\$0	\$0	\$0	\$0	\$2,000	\$2,000
10-65-XXX	Building Maintenance	\$0	\$0	\$0	\$0	\$7,500	\$7,500
		<b>\$143,880</b>	<b>\$164,583</b>	<b>\$209,332</b>	<b>\$265,500</b>	<b>\$337,295</b>	<b>\$71,795</b>

<b>OTHER USES OF FUNDS</b>		<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 ACTUAL</b>	<b>FY 2013 BUDGET</b>	<b>FY 2014 BUDGET</b>	<b>CHANGE</b>
10-69-910	Transfer to Capital Projects Fund	\$1,026,067	\$95,177	\$345,172	\$195,850	\$114,732	(\$81,118)
10-69-911	Transfer to Motor Pool Fund	\$60,121	\$71,255	\$132,150	\$104,000	\$88,105	(\$15,895)
10-69-913	Transfer to Community Recreation	\$0	\$0	\$0	\$65,000	\$65,000	\$0
		<b>\$1,086,189</b>	<b>\$166,432</b>	<b>\$477,322</b>	<b>\$364,850</b>	<b>\$292,837</b>	<b>(\$72,013)</b>

<b>GRAND TOTALS</b>		<b>\$3,740,617</b>	<b>\$3,173,029</b>	<b>\$3,661,433</b>	<b>\$3,800,000</b>	<b>\$3,673,752</b>	<b>\$126,248</b>
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# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

City Council  
**Agenda Item**

<b>SUBJECT:</b>	Citizens Advisory Committee to Oversee the Family Festival Celebration
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Mayor Gary Gygi
<b>BACKGROUND AND FINDINGS:</b>	
<p>It is recommended that the City Council approve a resolution creating a citizens advisory committee to oversee the annual family festival celebration.</p> <p>This ad hoc committee will assist the Mayor, Council and staff to plan, prepare, and perform activities related to the family festival including the 5K race, swim night, dinner and movie, parade, carnival and other events or programs the City would like to host.</p> <p>The committee will be voluntary and will consist of a Chair, chair elect, and past chair along with a secretary and treasurer. The committee is anticipated to have twelve to fifteen regular members.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
None.	
<b>FISCAL IMPACT:</b>	
No substantial fiscal impact. Participation shall be voluntary.	
<b>SUPPORTING DOCUMENTS:</b>	
A resolution creating a citizens advisory committee to oversee the family festival of the City of Cedar Hills, Utah.	
<b>RECOMMENDATION:</b>	
Staff recommends the council approve the proposed resolution.	
<b>MOTION:</b>	
To approve/not approve Resolution No. _____, A Resolution Creating a Citizens Advisory Committee To Oversee The Family Festival Of The City of Cedar Hills, Utah.	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION CREATING A CITIZENS ADVISORY COMMITTEE TO OVERSEE THE FAMILY FESTIVAL OF THE CITY OF CEDAR HILLS, UTAH.**

**WHEREAS**, the City Council of the City of Cedar Hills recognizes the value of resident volunteerism and participation in community events; and

**WHEREAS**, the City Council of the City of Cedar Hills desires to establish a citizens advisory committee to plan, implement, and oversee the yearly Family Festival in conjunction with City staff;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:**

**PART I  
NAME**

The name of this Citizens Advisory Committee shall be the Cedar Hills Family Festival Committee.

**PART II  
PURPOSE AND DUTIES**

- A. This is an ad-hoc committee and the purpose of the Committee shall be to plan, implement, and oversee the annual Family Festival.
- B. The Committee shall act in an advisory capacity to City staff and the City Council and shall have the following duties and responsibilities:
  - 1. To advise City staff and the City Council on the planning, preparation, and implementation of the annual Family Festival.
  - 2. To assist City staff and the City Council with public relations regarding the Family Festival.
  - 3. To make recommendations to City staff and the City Council for programming events such as, but not limited to, the 5k race, family fun run, swim night, dinner and movie, parade, carnival, and any other events that may be considered as part of the Family Festival.
  - 4. To encourage residents, businesses, and property owners to participate in the Family Festival activities through participation and volunteer efforts.

**PART III  
MEMBERSHIP AND TERM OF OFFICE**

- A. The Committee shall consist of residents of Cedar Hills.
- B. All members shall be appointed by the Mayor with the consent of the City Council.
- C. The Mayor shall appoint two members of the City Council as ex officio members of the Committee.
- D. Within thirty (30) days of the declaration of vacancy on the committee, the Mayor shall make a recommendation to the City Council on appointments to the committee. If the City Council does not confirm the Mayor's recommendation within forty five (45) days of the vacancy, then the City Council may vote to appoint a new regular member.
- E. The Committee shall consist of twelve to fifteen regular members.

**PART IV**

## OFFICERS AND STAFFING

- A. The Mayor shall appoint a Chair.
- B. The Chair will appoint a Chair-Elect and Vice Chairs after discussion with the Committee.
- C. The Chair shall appoint a Secretary who shall keep a true record of proceedings of all regular meetings of the Committee.
- D. The Chair shall have general supervisory powers of the Committee and shall preside and conduct all Committee meetings and set all Committee agendas.
- E. In the absence of the Chair, the Chair-Elect shall execute all the powers of the Chair.
- F. The Chair, Chair-Elect, and Past Chair will all be three year terms.

## PART V COMPENSATION

- A. Members of the Committee shall serve without monetary compensation.
- B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

## PART VI EFFECTIVE DATE AND SEVERABILITY

- A. This resolution shall take effect upon its passage.
- B. If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

**ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 23RD DAY OF APRIL 2013.**

APPROVED:

ATTEST:

\_\_\_\_\_  
Gary R. Gygi, Mayor

\_\_\_\_\_  
Colleen Mulvey, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Event Center Rental Contract and Supplemental Agreement
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Greg Gordon
<b>BACKGROUND AND FINDINGS:</b>	
<p>Staff has been approached by a group which wishes to serve alcoholic beverages during a private event for which they have rented the Vista Room. As a current practice, the City does not supply or serve alcohol. It is proposed that to serve alcohol during private events, a rental contract with the entity renting the Events Center would also include a supplemental agreement which will outline the requirements for the service of alcohol.</p> <p>The supplemental agreement will require a licensed third party vendor who is currently approved by the State of Utah to serve alcoholic beverages. Alcoholic beverages will only be served to adult guests of the private event. A copy of the vendor license and agreement will be required prior to the event taking place. All state liquor laws will apply. An additional rental deposit will be required specifically for the supplemental agreement.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
None.	
<b>FISCAL IMPACT:</b>	
None.	
<b>SUPPORTING DOCUMENTS:</b>	
Event Center Rental Contract. Event Center Supplemental Agreement.	
<b>RECOMMENDATION:</b>	
Staff recommends the council discuss the Supplemental Agreement to the Rental Contract and approve the proposed changes.	
<b>MOTION:</b>	
To approve/not approve The Event Center Rental Contract and Supplemental Agreement as amended.	

City of Cedar Hills

# EVENTS CENTER RENTAL CONTRACT

10640 N Clubhouse Drive, Cedar Hills ,UT • 801-785-9668 ext 300 • eventscenter@cedarhills.org

**EVENT:** \_\_\_\_\_  
 Event Date: \_\_\_\_\_  
 Rental Time: \_\_\_\_\_  
 Time of Event: \_\_\_\_\_

Contact #1: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Contact #2: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

## CONTRACT INFORMATION

**DEPOSIT:** A deposit of \$200 is required to secure the date of reservation. The deposit will be applied towards the total rental fee.

**CANCELLATIONS:** Cancellations more than 30 days prior to the event will result in loss of the \$200 deposit. Cancellations within 30 days of the event will result in the loss of deposit and rental fee. Rental Fee will be refunded less than 30 days only if the Event Center is rented again for that time slot.

**POLICY FOR SELF CATERED EVENTS:** Caterers must abide by these requirements and policies. No cooking for event is permissible. Caterers must have their own equipment and serving trays. No use of our kitchen materials and supplies will be permitted. **NO EXCEPTIONS.** It is best to bring everything already prepared. We provide trash cans, liners, broom, dust pan, and a mop if needed. Your caterers are responsible to clean up the serving areas, tables, and anything else used.

## FEE SCHEDULE

**Building Rental Fees\*:**

\_\_\_\_\_ Sun-Thurs: \$1,400  
 \_\_\_\_\_ Fri-Sat: \$1,600

\_\_\_\_\_ **TOTAL PAYMENT DUE**

\_\_\_\_\_ **Remaining Payment Due After Deposit**

\*ALL RENTALS are six hours long unless pre-arranged with staff. **Rental fee is due no later than 30 days prior to the scheduled event.** If no payment is received 30 days prior to the scheduled event, the event may be cancelled at the discretion of management and the \$200 deposit will not be refunded.

**Remaining Balance is due on or before:** \_\_\_\_\_

## EQUIPMENT NEEDED

The number of tables and chairs needed for the event will be set up. If the renter has two events on the same day, event staff is only responsible for set up of the first event. After the first event, the renter is responsible for cleaning the Vista and rearranging the tables for the second event. **The linens provided are square, 90x90 inch linens. You can upgrade to round linens for \$9.00 per linen.**

Number of Chairs Needed:	Number of Table Cloths Needed:	Number of Tables Needed:
--------------------------	--------------------------------	--------------------------

**Please indicate what the event will entail:**

\_\_\_\_\_ Playing a DVD  
 \_\_\_\_\_ Removing items on mantle  
 \_\_\_\_\_ Playing music off of an iPod/ iPad  
 \_\_\_\_\_ DJ

**Linen Color:** \_\_\_\_\_



## REGULATIONS

\*Please initial each regulation to indicate your agreement

- |   |  |
|---|--|
| <p>_____ Renter may not show up to set up before the designated rental time.</p> <p>_____ Smoking is PROHIBITED within the building and will result in forfeiture of deposit.</p> <p>_____ Tacks or nails are not permitted in the building. All decorations must be removed by the renter.</p> <p>_____ A change room is available for use with rental of the facility. You are responsible for clean up of this room at the end of your event.</p> <p>_____ A refrigerator and freezer are provided in the catering room. All items must be removed at the end of your event.</p> | <p>_____ Supplemental Agreement for Serving Alcohol.</p> <p>_____ Remove all belongings. The City of Cedar Hills is not responsible for items left on the premises.</p> <p>_____ Charging admittance, selling tickets, vending, or resale of food or beverage is prohibited.</p> <p>_____ No confetti, rice, birdseed, sand, potpourri, or similar substance may be thrown or used as decorations on the premises.</p> <p>_____ Sparklers are only allowed outside the building and all sparklers must be disposed of in the parking lot dumpster.</p> <p>_____ All rentals require premises to be vacated by <b>11:00 PM.</b></p> |
|---|--|

## CLEANING CHECKLIST

Listed below are the cleaning items the renter is responsible for:

\*Please Initial each item to indicate your agreement

- |   |  |
|---|--|
| <p>_____ Put all garbage in receptacles</p> <p>_____ Take all garbage bags to dumpster located in East parking lot</p> <p>_____ Place chairs upside down on the tables (eight to each table).</p> | <p>_____ Remove linens from tables and place in the green laundry bag located in the catering room</p> <p>_____ Remove personal belongings from premises</p> |
|---|--|

Party Signature: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

## HOW DID YOU HEAR ABOUT THE VISTA ROOM?

\*Please circle one:

- |                            |                  |            |
|----------------------------|------------------|------------|
| Utah Valley Bride Magazine | BYU Bridal Guide | Friend     |
| Online                     | Wedding Expo     | Newsletter |
| Val-Pak                    | Other _____      |            |

I have read and agree to the regulations as outlined above. I understand that failure to comply will result in forfeiture of part or all of my deposit and rental payment. I understand that I am responsible and liable for any additional costs incurred for cleanup, repair, or replacement of the Events Center, its contents, or grounds. I understand that I am taking full responsibility for the care of the Cedar Hills Events Center.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## OFFICE USE ONLY

Deposit Received: \_\_\_\_\_ By: \_\_\_\_\_ Cash/Check #/Credit Card Transaction #: \_\_\_\_\_

Rental Fee Received: \_\_\_\_\_ By: \_\_\_\_\_ Cash/Check #/Credit Card Transaction #: \_\_\_\_\_

# *Preferred Vendors*

*In order to help with the planning of your big day,  
we recommend the following vendors.*

## *Custom Catering*

*801-448-6012, [www.utahcustomcatering.com](http://www.utahcustomcatering.com)*

## *Specialty Linens*

*801-266-2001, [www.pecialtylinens.us](http://www.pecialtylinens.us)*

## *Flowers By Milli*

*801-717-8478, [www.flowersbymilli.blogspot.com](http://www.flowersbymilli.blogspot.com)*

## *Burch & Sons Carriages*

*801-492-9240, [www.burchsons.com](http://www.burchsons.com)*

## *Cold Stone Creamery*

*801-763-7540, [www.coldstonecreamery.com](http://www.coldstonecreamery.com)*

## *Lea Lyn Bennett- Harpist*

*801-822-8757, [www.harpmusicbylea.com](http://www.harpmusicbylea.com)*

## *Michael Llyod Photography*

*801-787-1842, [www.michaelllyodphotography.com](http://www.michaelllyodphotography.com)*

## SUPPLEMENTAL AGREEMENT TO THE EVENTS CENTER CONTRACT

This Supplemental Agreement to the Events Center Rental Contract is made this \_\_\_\_\_ day of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year) by and between City of Cedar Hills, Utah (hereafter referred to as "City") and \_\_\_\_\_ (hereinafter "Customer").

Customer has entered into an agreement with the City to rent the Events Center at the Cedar Hills Community Recreation Center, for \_\_\_\_\_, 201\_\_, which agreement is dated \_\_\_\_\_, 201\_\_. Customer expresses a desire and intention to serve alcoholic beverages at the event for which is has rented the Events Center on \_\_\_\_\_, 201\_\_. This Agreement is an amendment to the agreement between the parties dated \_\_\_\_\_, 201\_\_.

The City does not serve alcohol on any City premises. To serve alcohol at the Events Center, the Customer shall be required to enter into an independent agreement with a caterer, food provider, or certified bartender who is currently licensed by the State of Utah to serve alcohol (the "Third Party Vendor"). The Customer agrees that any Third Party Vendor who may serve alcohol at the Events Center shall be properly licensed by the State of Utah to serve alcohol.

### REQUIREMENTS OF AGREEMENT BETWEEN CUSTOMER AND THIRD PARTY VENDOR

1. The Third Party Vendor shall provide the Customer with and the Customer in turn provide to the City, a copy of the Third Party Vendor's license to serve alcohol at least 24 business hours before any alcohol may be served on City property.
2. The Customer shall require the Third Party Vendor to sign an agreement that the Third Party Vendor shall only serve alcohol in accordance with and as allowed by the liquor license of the Third Party Vendor.
3. The agreement between the Customer and the Third Party Vendor shall further require the Third Party Vendor to ensure that no alcohol will be served to minors and that no alcohol will be accessible to minors, under the age of 21.
4. The agreement between the Customer and Third Party Vendor shall require the Third Party Vendor to provide proof at least 24 business hours before any alcohol is served that it (the Third Party Vendor) carries general liability insurance that will cover the event and activities of the Third Party Vendor at the Events Center.

Customer shall assume sole responsibility for distribution of all alcoholic beverages, by itself or any Third Party Vendor or other person or business connected to the Customer. The City will not assist in serving or distribution of any alcohol. Customer shall not serve, or allow to be served, any alcoholic beverages to any minor (anyone under age 21), and shall, at their discretion, "cut-off" service to intoxicated guests.

Customer agrees to pay an additional \$200 as a cleaning and damage deposit for serving alcohol at the Events Center. The deposit will be returned once the event is completed and the City is able to inspect the building for any damage. Customer is required to provide trained bartenders who are certified to serve alcohol according to the Utah State Liquor Laws.

City and Customer acknowledge that the Customer will be held liable for any damages on the premises. City shall not be liable for any accident, illegal activity, etc, outside the premises whatsoever.

The Customer agrees to defend and hold the City and its officers, agents, employees and consultants harmless for any and all claims, liability, and damages arising out of any work or activity of the Customer or its members, agents, contractors, including but not limited to the Third Party Vendor, or employees which is permitted or required pursuant to this Agreement.

The Customer agrees to and shall indemnify and hold the City and its officers, agents, employees and consultants harmless from and against all liability, loss, damage, costs, or expenses (including reasonable attorneys' fees and court costs) arising from or as a result of any accident, injury (including death), loss or damage whatsoever, caused to any person or to the property of any person, resulting directly or indirectly from any acts or any errors or omissions of the Customer or any of its members, agents, contractors, including but not limited to the Third Party Vendor or employees in connection with the events held at the Events Center as contemplated by this Agreement, except for the willful misconduct or negligent acts or omission of the City or its officers, agents employees or consultants.

City will use whatever means necessary to protect themselves from liability and/or any destruction by intoxicated persons, including calling local police authorities.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Cedar Hills Representative

\_\_\_\_\_  
Date



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Discussion regarding zoning for St. Andrews Estates
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker
<b>BACKGROUND AND FINDINGS:</b> A discussion regarding the current and possible future zoning of St. Andrews Estates would be beneficial for planning purposes. Currently the proposed 22 lot residential subdivision is zoned H-1 residential. Future uses could include residential or possibly commercial aspects. If the Council has interest to investigate the use of the property for commercial purposes, it is recommended that a preliminary plan be developed that would address zoning and land use. The process to explore possible change of use and re-zoning would include appropriate council discussion and planning commission involvement.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> None.	
<b>FISCAL IMPACT:</b> None.	
<b>SUPPORTING DOCUMENTS:</b> None.	
<b>RECOMMENDATION:</b> Staff recommends the council discuss the current and possible future use and zoning of the St Andrews Estates properties and if applicable instruct staff to add the item to a future planning commission agenda for discussion and recommendation.	
<b>MOTION:</b> No motion is required. This is a discussion item only.	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	4/23/2013

## City Council Agenda Item

<b>SUBJECT:</b>	Discussion Regarding Cottonwood Estates Lots
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker
<b>BACKGROUND AND FINDINGS:</b> A discussion regarding the potential marketing and sale of the Cottonwood Estates Properties owned by the City would be beneficial for financial forecasting. The City currently owns 7 residential lots known as Cottonwood Estates located on Cottonwood Drive. The lots are fully developed and can be marketed for immediate use. Lot prices have been suppressed due to the economy for the past several years. It appears that there is currently a resurgence of interest in building lots in the area. Council should discuss the current interest level and proper timing of marketing of these lots. It may be worthwhile to conduct a market analysis and depending on the market, possibly use a qualified real estate professional to offer the lots for sale. As you are aware, timing is everything. At least in real estate.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> None.	
<b>FISCAL IMPACT:</b> Lot prices vary. A market analysis would provide further information.	
<b>SUPPORTING DOCUMENTS:</b> None.	
<b>RECOMMENDATION:</b> Staff recommends the Council discuss potential marketing and sale of the Cottonwood Estates Properties owned by the City.	
<b>MOTION:</b> No motion is required. This is a discussion item only.	